

## INTERNAL INVESTIGATION NOTES FOR REPORTS OF BULLYING BEHAVIORS

For Staff Use Only:
Has student reporter requested anonymity? Y N
Does the school or program have parent/guardian consent to disclose that a complaint as to this student has been filed in connection with the investigation?  Y N
Administrative Investigation Notes (use separate sheet if necessary):
Bullying Verified? Yes No Remedial Action(s)
(Attach bullying complaint and witness statements. If bullying is verified, attach notification to parents of students involved, invitation to parent meetings, and records of parent meetings).

11/20/2023